

# Emergency Responder Products

## For Internal Use Only

Credit Extended: Net 30 Net 15 None

Customer #: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

## Purchasing Account Authorization Form

Phone: 877-572-9592 Fax: 877-572-7793

All authorizations must be complete to be considered for credit. Both pages of this authorization must be signed and returned. Fax to the above number or mail the original to the above address.

### SECTION 1:

Name of Department: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

S Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax #: \_\_\_\_\_

Website Address: \_\_\_\_\_

Accounts Payable: Name \_\_\_\_\_ Phone#: \_\_\_\_\_

Email \_\_\_\_\_ Fax#: \_\_\_\_\_

Anticipated monthly charges: \$ \_\_\_\_\_

Mark one: \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Federal \_\_\_\_\_ State \_\_\_\_\_ Volunteer \_\_\_\_\_ Other

Do you require a written Purchase Order: \_\_\_\_\_ If yes, over what amount: \_\_\_\_\_

Will you accept a partial shipment \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you pay off invoices \_\_\_\_\_ Yes \_\_\_\_\_ No Do you require a voucher for payment \_\_\_\_\_ Yes \_\_\_\_\_ No

### **Section 2:**

I certify that the statements above are true. I have received a copy of the **Emergency Responder Products LLC** and I agree to comply with its terms. I authorize you to obtain such additional information as you may require concerning this application.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Authorized Purchasing Agents:** \_\_\_\_\_

\_\_\_\_\_

# Emergency Responder Products LLC

## Purchase Authorization

PO Box 353, Old Bethpage, NY 11804  
Phone: 877-572-9592 Fax: 877-572-7793

## Purchasing Account Policy

The Customer listed on page one of this application has applied to *Emergency Responder Products LLC* for a credit account. The Customer agrees to the following provisions when purchasing goods using their credit account:

1. All charges made on the account opened under this agreement in buyer's name by (*ERP LLC*), will be governed by the following terms to which buyer agrees by the use of that account.
2. Before becoming a continuing (*ERP LLC*) terms customer, customer must complete credit application.
3. (*ERP LLC*) reserves the right to establish a credit limit for all charge customers based on the information obtained from the credit application. Customers over their credit limit will be allowed to purchase on restricted terms. (*See terms below*)
4. Customer will notify (*ERP LLC*) in writing anytime there is a change of billing name, address, phone number, purchasing agents or any other information given on the original credit application.
5. (*ERP LLC*) reserves the right to request a periodic update of the credit information. Any account inactive for 12 months may be closed.
6. **Terms are net 30 days with a finance charge of 1.5% per month on unpaid balances over 30 days old. If the balance is paid in full, no finance charges will be added. Payment is due within 30 days of the invoice date.**
7. A \$20.00 handling fee will be charged for each check returned by the bank unpaid plus any fees accrued by the bank. At this time, the account will be placed on a cash only basis until the returned check and handling fees have been paid.
8. Payments made to your account(s) will be applied in the following order: returned check fees, finance charges, principal balance.
9. All invoices are to be paid in full unless (*ERP LLC*) is notified of a disputed item within 15 days of the invoice date.
10. Credits for returned items will be issued only after items are inspected and determined to be in working order unless due to faulty workmanship or materials.
11. Customer agrees to pay the entire balance of invoice in full. If the invoice becomes past due, the customer agrees to pay reasonable attorney's fees and court costs in the event suit is brought to recover any past due balances. Any recovery action would be subject to the Laws and Statutes of the State of New York.
12. Customer agrees to pay all Dun & Bradstreet collection fees.
13. The manufacturer holds all warranties.
14. The shipping carrier handles all damaged shipping claims.
15. No returns are allowed on custom or specialty orders.
16. All returns are subject to a restocking fee up to 35% of the price of the products returned. Any returned item older than 90 days will be subject to a 45% restocking fee.
17. All returns must have a return authorization number and prior approval before we will accept the returned products.

## CREDIT ACCOUNT DISCLOSURE STATEMENT

1. Accounts over the credit limit will be allowed to continue purchasing, however each shipment will be processed as a C.O.D or Visa/MasterCard purchase.
2. No finance charge will be imposed if you pay the full invoice balance within 30 days after the invoice date. Otherwise, finance charges accrue from the date we post each new transaction to your account.
3. A late charge of 1.5 % of the late amount will be imposed on any past due amount when not paid by the due date.
4. Orders for accounts on credit hold (15 days past due) will be placed on hold in-house or at each factory.
5. On the **first occurrence** of the year that the account goes (15) days past due the account will be placed on credit hold.
6. Customers placed on credit hold will be allowed to order on a strictly C.O.D or Visa/MasterCard basis until credit balance is in compliance with credit limits.

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Signature

Title

Date